

Date/Time Stamp:

Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS

2021 NOV 29 PM 2:01

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): The Minnesota Agri-Growth Council, Inc.

Travel date(s): November 4-5, 2021

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$359.22	\$199.54	\$21.60	\$5.00 (internet on plane)
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Dr. Newton attended the Minnesota Ag & Food Summit hosted by the Minnesota Agri-Growth Council, Inc.

11/19/21
(Date)

John Newton
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Date)

[Signature]
(Signature of Supervising Senator/Officer)

Date/Time Stamp:

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: John Newton

Employing Office/Committee: Senate Committee on Agriculture, Nutrition and Forestry

Private Sponsor(s) (list all): The Minnesota Agri-Growth Council, Inc.

Travel date(s): November 3 and November 4, 2021

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Minneapolis Convention Center, Minneapolis, Minnesota

Explain how this trip is specifically connected to the traveler's official or representational duties:

Dr. Newton is an expert in agricultural policy issues and as the Chief Economist handles agricultural policy issues for the Committee. Dr. Newton has been invited to be the opening speaker at the Minnesota Ag & Food Summit. The audience consists of 300+ participants in the food and agricultural supply chain, from farmers, cooperatives and agribusinesses. Dr. Newton will provide an update on issues within the Senate Committee on Agriculture, Nutrition and Forestry's jurisdiction.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

6/11/2021
(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, John Boozman hereby authorize John Newton
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

6/11/2021
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): The Minnesota Agri-Growth Council, Inc.
2. Description of the trip: Dr. Newton is asked to travel roundtrip to Minneapolis, MN to be our opening speaker for our Minnesota Ag & Food Summit - hosted by AgriGrowth.
3. Dates of travel: Wednesday, November 3 late day to Thursday, November 4 mid day
4. Place of travel: Minneapolis-St. Paul Airport and Minneapolis Convention Center
5. Name and title of Senate invitees: Senators Amy Klobuchar, Tina Smith, and Joni Ernst (IA) will be invited.
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR -
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND -
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND -
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): The Minnesota Agri-Growth Council, Inc.

 2. Description of the trip: Dr. Newton would travel roundtrip to Minneapolis, Minnesota to serve as the opening speaker for the Minnesota Ag & Food Summit hosted by AgriGrowth.

 3. Dates of travel: November 4-5, 2021

 4. Place of travel: Minneapolis Convention Center, Minneapolis, Minnesota

 5. Name and title of Senate invitees: Senators Klobuchar and Smith and MN staff Ackman and Sunde.

 6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).

 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

 8. I *certify* that:
 - ☐ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☐ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Minnesota AgriGrowth Council via its Executive Director Tamara Nelsen is solely responsible for

setting the agenda, inviting the speakers, inviting the participants, and conducting the Summit program.

The Minnesota AgriGrowth Council is solely responsible for funding the trip with no corporate sponsorship.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The mission of the MN AgriGrowth Council is to convene events and discussions on ag and food issues to

develop and maintain a competitive agri-food sector. Dr. Newton's trip and his ag outlook at our premiere

annual event is critical to informing local, state, and national leaders in the agri-food chain.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

None.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Minnesota AgriGrowth communicates twice monthly with members of the agri-food sector and also convenes 3-4 events per year to educate and inform those members, the media, and the public on agriculture, farm policy, risk management, regulations, and other agri-food issues.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$700	\$139 (one night standard lodging at Minneapolis Hilton)	\$71	None

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

Trip involves an event that is organized without regard to congressional participation.

18. Reason for selecting the location of the event or trip

Minnesota AgriGrowth Council (sponsor) is located in St. Paul, Minnesota and our Summit is held annually at the Minneapolis Convention Center, Minneapolis, MN.

19. Name and location of hotel or other lodging facility:

Hilton Minneapolis, 1001 Marquette Ave. South, Minneapolis, MN 55403

20. Reason(s) for selecting hotel or other lodging facility:

Hilton Minneapolis is connected by SKYWAY to the Minneapolis Convention Center where the Summit is held.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:
- The coach class airfare estimate of \$625 and the round trip taxi or ride share to the Mpls Convention Center from the airport are estimated based on lowest cost airfare and taxi or ride share. The hotel rate is standard overnight rate for Minneapolis and the federal meals per diem is \$71/day)
22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:
- Airfare (direct-billed or reimbursed based on receipt provided by Dr. Newton) to be reimbursed must be standard coach class. This is in line with expense reimbursement for all other speakers.
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).
24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:
- None.
25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):
- Signature of Travel Sponsor: Tamara A. Nelsen
- Name and Title: Tamara A. Nelsen, Executive Director
- Name of Organization: The Minnesota AgriGrowth Council
- Address: 400 Robert Street North (Suite 1520)
- Telephone Number: 651-905-8901
- Fax Number: None
- E-mail Address: tnelsen@agrigrowth.org

Newton, John (Agriculture)

From: Tamara Nelsen <tnelsen@agriflowth.org>
Sent: Thursday, April 29, 2021 11:29 AM
To: Newton, John (Agriculture)
Subject: 2021 Minnesota
Attachments: 2019 Summit Draft Agenda_01november.pdf; 10-28 Summit Agenda Virtual.pdf

Good morning John:

Congratulations on your new position! While we are sorry not to have you at AFBF, we are delighted to have you applying your knowledge, skills, and expertise at the Senate Ag Committee.

I am writing to inquire whether you are still doing public presentations and outreach on ag economics/markets, ag policy, etc. in your new role.

We are looking for an Economic Outlook for Agriculture presentation this year at our major event, the major agricultural event in Minnesota each year, the Ag & Food Summit hosted by AgriGrowth. It is also absolutely fine to tie that to ag policy and even past, present, or future farm programs (aka next Farm Bill).

The Summit be held at the Minneapolis Convention Center on Thursday, November 4, 2021. I've attached agendas from 2020 and 2019 for your information. The session I am referring to is the first one in the morning – past speakers have included: Tanner Ehmke, CoBank; Jonathan Kozy, Bank of America; Neil Kashkari, Federal Reserve; Michael Swanson, Wells Fargo, and even more of a geopolitical angle with Peter Zeihan of Zeihan Geopolitics.

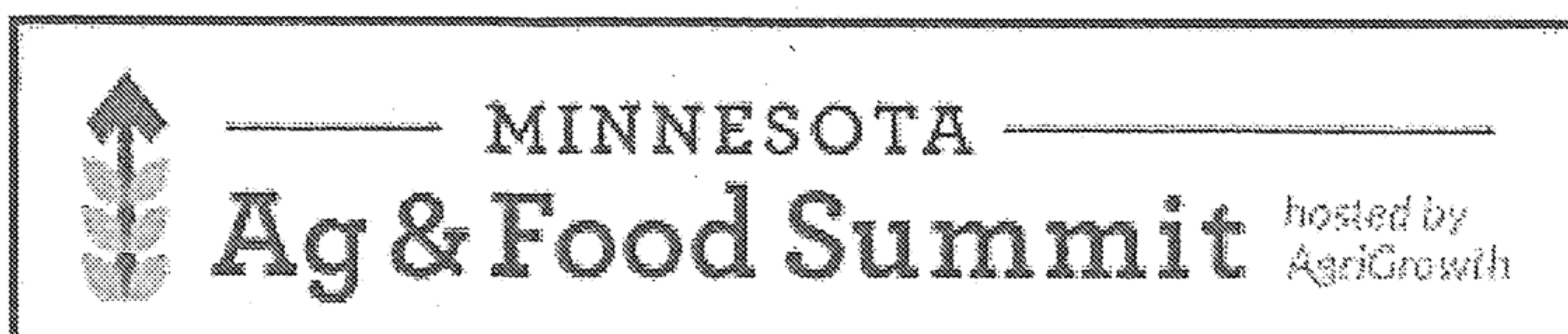
Our audience traditional consists of between 350-400 leaders in Minnesota, regional, and U.S. agriculture and includes everyone from individual farmers to ag lenders and cooperatives, to Fortune 500 ag processors and marketers (e.g., Ag Country, Compeer, CoBank, Cargill, CHS, General Mills, Land O'Lakes, Schwans, etc.) In addition, we typically attract state agencies (agriculture, pollution control, economic development), academics, and 12-20 state and federal legislators.

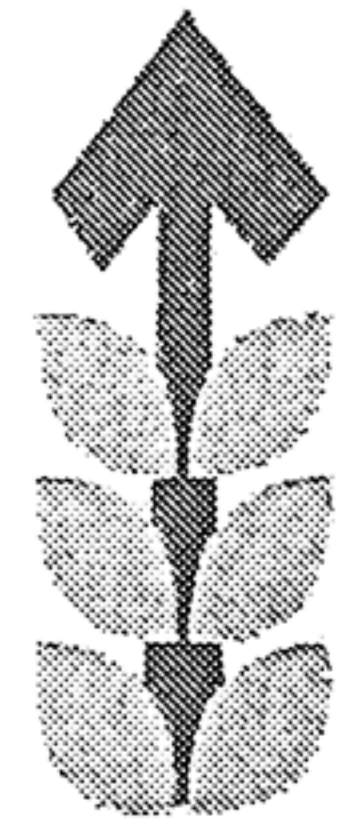
Please let me know at your convenience whether this is even an option and also what the next steps might be!

Kind regards,

Tamara A. Nelsen, Executive Director
Minnesota AgriGrowth Council
400 N Robert St, Suite 1520
St Paul, MN 55101
Office: 651-905-8901
Mobile: 309-825-9890

Save the Date: MN Ag & Food Summit – Thursday, November 4, 2021





MINNESOTA Ag & Food Summit

hosted by
AgriGrowth

2021 MN Ag & Food Summit

Wednesday, November 3 - Thursday, November 4, 2021

Minneapolis Convention Center

All speakers confirmed unless noted

Wednesday, November 3, 2021

5:00 p.m. – 8:00 p.m. Pre-conference Reception at Brit's Pub
1110 Nicollet Mall, Minneapolis
(\$20 Members \$30 Non-Members –
advance RSVP required)

Food Sponsor:



Thursday, November 4, 2021

All Thursday events at Minneapolis Convention Center, 1301 2nd Ave S, Minneapolis, MN 55403

7:30 a.m. Registration open / Breakfast

Sponsored by:



8:15 a.m. – 9:00 a.m. AgriGrowth Business meeting (members only)

9:00 a.m. – 10:00 a.m. Economic Outlook Session
Dr. John Newton, Chief Economist,
Ranking Member John Boozman, U.S.
Senate Committee on Ag, Nutrition, and Forestry

Sponsored by:

LAND O'LAKES, INC.

10:00 a.m. – 11:15 a.m. Panel: Cyber Security: The Next Big Ag Disrupter
Moderator: Dr. Jennifer van de Ligt, Director,
Food Protection and Defense Institute,
University of Minnesota
Panelists: Chris Gabbard, Cyber Security Advisor,
U.S. Department of Homeland Security
Noah Korba, Director, Cyber Security, General Mills
Jim O'Conner, Chief Information Security Officer, Cargill

Sponsored by:



11:15 a.m. – 11:45 a.m. Break & Exhibit Fair

11:45 a.m. – 1:15 p.m. Luncheon Program
Distinguished Service Award
Guest Speaker: Governor Tim Walz (invited)

Sponsored by:



--Continued next page --

1:15 p.m. – 1:45 p.m. Break & Exhibit Fair

1:45 p.m. – 3:00 p.m.

Politics NOT as Usual: Advancing Agri-Food
Priorities in Washington

Moderator: Kristin Weeks-Duncanson

Panelists:

Callie Eideberg, Director of Govt. Relations, EDF

Bev Paul, Washington Representative, Gordley Associates

Tara Smith, Executive VP, Michael Torrey & Associates

Mary Kay Thatcher, Fed. Govt. & Ind. Relations, Syngenta

Sponsored by:



3:00 p.m. – 4:00 p.m.

Afternoon Session: Future of Ag
The Honorable Tom Vilsack, 32nd United
States Secretary of Agriculture (invited)

Sponsored by:



4:00 p.m.

Post-conference Reception & Exhibit Fair

Sponsored by:

5:30 p.m.

Conference concludes

Additional Event Sponsors:



Cooperating Partner:



Itinerary for Dr. John Newton
November 3 - November 4, 2021
MN Ag & Food Summit Hosted by AgriGrowth

Wednesday, November 3, 2021

2:59 p.m. – 4:42 p.m.	Delta Flight #1343 DCA to MSP
5:00 p.m. – 5:45 p.m.	Taxi or Ride Share from MSP to Minneapolis Convention Center
6:00 p.m.	Hotel Check-in Minneapolis Hilton 1001 Marquette Ave. South Minneapolis, MN 55403 612-376-1000
6:30-8:00	Dinner on own or with AgriGrowth Executive Director Brit's Pub 1110 Nicollet Mall Minneapolis, MN 55403

Thursday, November 4, 2021

7:30 a.m.	Registration open / Breakfast Minneapolis Convention Center 1301 2 nd Ave. S. Minneapolis, MN 55403
9:00 a.m. – 10:00 a.m.	Economic Outlook for Agriculture Dr. John Newton, Chief Economist, Ranking Member John Boozman, U.S. Senate Committee on Ag, Nutrition, and Forestry
10:00 a.m. – 11:15 a.m.	(Optional) Panel: Cyber Security: The Next Big Ag Disrupter Moderator: Dr. Jennifer van de Ligt, Director, Food Protection and Defense Institute, University of Minnesota Panelists: Chris Gabbard, Cyber Security Advisor, U.S. Department of Homeland Security Noah Korba, Director, Cyber Security, General Mills Jim O'Conner, Chief Information Security Officer, Cargill
11:15 a.m.	Break
11:30 a.m. -12 noon	Taxi or Ride Share from Convention Center to MSP Airport
1:45 p.m. – 5:09 p.m.	Delta Flight #2244 MSP to DCA

As of 10/18/2021

Agency	First Name	Last Name
AgCountry Farm Credit Services	Adam	Ulbricht
MN Corn Growers Association	Adam	Birr
ADM	Adriel	Hansbro
AMPI	Alan	Overland
MN Corn Growers Association	Alex	Trunnell
MN FFA Foundation	Amanda	Sommers
MN Corn Growers Association	Amanda	Bilek
Christensen Farms	Amber	Portner
Minnesota Farm Bureau Federation	Amber	Glaeser
Padilla	Amy	Jensen
Minnesota Dept. of Agriculture	Andrea	Vaubel
MN Agriculture in the Classroom	Ann Marie	Ward
Sparboe Farms	Beth	Schnell
AgriGrowth	Bev	Paul
University of Minnesota Extension	Bev	Durgan
Holden Farms, Inc.	Blake	Holden
MN Agricultural Water Quality Certification Program	Brad	Jordahl Redlin
Minnesota Pork Producers Association	Brad	Hennen
Minnesota Pork Producers Association	Brad	Schmidt
University of Minnesota Extension	Brad	Starbuck
AMPI	Bruce	Maas
National PAS (Professional Agricultural Student) Organization	Bryce	Thompson
AgriGrowth	Callie	Eideberg
Minnesota Farm Bureau Federation	Carolyn	Olson
MN Wheat	Charlie	Vogel
AgriGrowth	Chelsea	Thompson
Weber Johnson PA	Chris	Tiedeman
AgriGrowth	Chris	Gabbard
Syngenta	Christopher	Cook
Senator Amy Klobuchar	Chuck	Ackman
Minnesota State Mankato, College of Business	Cole	Bouche
AgriGrowth	Cory	Bennett
Ellis International, LLC	Dale	Kivimaki
Minnesota Farm Bureau Federation	Dan	Glessing
Ellis International, LLC	Dan	Froelich
Ellis International, LLC	Dana	Ellis
Minnesota State Fair Foundation	Danyl	Vavreck
Minnesota Pork Producers Association	David	Preisler
Red River Farm Network	Don	Wick
Houston Engineering, Inc.	Doug	Thomas
AgriGrowth	Dr. Jennifer	van de Ligt
AgriGrowth	Dr. John	Newton
Houston Engineering, Inc.	Drew	Kessler
Compeer Financial	Drew	Thomas
AgCountry Farm Credit Services	Eric	Born
Consulate General of Canada	Evan	Burt

Minnesota Senate	Gary	Dahms
Christensen Farms	Glenn	Stolt
AgriGrowth	Gov. Tim	Walz
Christensen Farms	Greg	Howard
Ellis International, LLC	Greg	Oseid
U.S. Congressman Pete Stauber	Isaac	Schultz
Land O'Lakes	Jaime	Makepeace
ADM	Jaime	Goehner
R.D. Offutt	Jennifer	Maleitzke
Farmamerica - MN Ag Interpretive Center	Jenny	Delnay
University of Minnesota, College of Veterinary Medicine	Jerry	Torrison
Farmamerica - MN Ag Interpretive Center	Jessica	Rollins
Fredrikson & Byron, P.A.	Jessica	Buchert
Minnesota Pork Producers Association	Jill	Resler
AgriGrowth	Jim	O'Conner
Christensen Farms	JoDee	Haala
Himle LLC	John	Himle
Minnesota Pork Producers Association	John	Anderson
University of Minnesota	Joleen	Hadrich
ADM	Jordan	Barry
Christensen Farms	Josh	Anderson
Compeer Financial	Josh	Villas
AgriGrowth	Josie	Lonetti
MN State Agricultural Centers of Excellence	Judy	Barka
National PAS (Professional Agricultural Student) Organization	Justin	Hendricksen
Minnesota Agricultural Education Leadership Council (MAELC)	Kari	Schwab
Minnesota Farm Bureau Federation	Karin	Schaefer
Duluth Seaway Port Authority	Kate	Ferguson
MN State Agricultural Centers of Excellence	Keith	Olander
MinnStar Bank	Kent	Thiesse
MN Agriculture in the Classroom	Keri	Sidle
Saul Ewing Arnstein & Lehr, LLP	Kermit	Nash
Minnesota Farm Bureau Federation	Kevin	Paap
Ellis International, LLC	Kim	Hanauska
AgriGrowth	Kirsten	Kukowski
MN House of Representatives	Kristin	Robbins
Sparboe Farms	Kurt	Nelson
University of Minnesota, College of Veterinary Medicine	Laura	Molgaard
Sparboe Farms	Laura	Stubenvoll
Houston Engineering, Inc.	Lauren	Brey
Minnesota Pork Producers Association	Lauren	Servick
Davis Family Dairies	Logan	Davis
Ellis International, LLC	Lorie	Speltz
MN Milk/Midwest Dairy	Lucas	Sjostrom
University of Minnesota Extension	Lynne	Borden
MN Corn Growers Association	Maciej	Kazula
MN Corn Growers Association	Mackenzie	Boubin
MN Corn Growers Association	Macy	Kahler

AgCountry Farm Credit Services	Marc	Knisely
Brownfield Ag Network	Mark	Dorenkamp
Brownfield Ag Network	Mark	Dorenkamp
Minnesota Dept. of Agriculture	Martha	Josephson
Peterson Farms & SLP,LLc	Mary	Wilkens
AgriGrowth	Mary Kay	Thatcher
Compeer Financial	Matt	Stommes
Land O'Lakes	Matthew	Wohlman
MN Corn Growers Association	Meghan	Doyle
Ecolab	Michael	Berthoud
Yost Farm	Michael	Yost
Compeer Financial	Mike	Minniham
University of Minnesota Extension	Mike	Schmitt
Davis Family Dairies	Mitch	Davis
Sparboe Farms	Myah	Walker
ND Soybean Growers Association	Nancy	Johnson
MN Corn Growers Association	Nate	Gotlieb
AgriGrowth	Noah	Korba
Minnesota Dept. of Agriculture	Patrice	Bailey
Land O'Lakes	Paul	Hansen
Minnesota Dept. of Agriculture	Peder	Kjeseth
Second Harvest Heartland	Rachel	Sosnowchik
Minnesota Farm Bureau Federation	Robin	Kinney
Minnesota Farm Bureau Federation	Ruth	Meirick
GreenSeam	Sam	Ziegler
Sparboe Farms	Sara	Elenkiwich
Minnesota Agricultural Education Leadership Council (MAELC)	Sarah	Dornink
AMPI	Sarah	Schmidt
ADM	Scott	Nagel
Minnesota State Fair Foundation	Shana	Zaiser
Minnesota State Mankato, College of Business	Shane	Bowyer
Minnesota Farm Bureau Federation	Shayne	Isane
Minnesota Pork Producers Association	Shelly	Schell
AMPI	Sheryl	Meshke
Peterson Farms & SLP,LLc	Steve	Peterson
AMPI	Steve	Hoffman
AMPI	Steve	Schlangen
MN Agriculture in the Classroom	Sue	Knott
AgriGrowth	Tamara	Nelsen
AgriGrowth	Tara	Smith
McKnight Foundation	Tenzin	Dolkar
American Crystal Sugar Company	Teresa	Warne
Land O'Lakes	Thomas	Wegner
Houston Engineering, Inc.	Tim	Trotter
Christensen Farms	Tom	Wargolet
AgriGrowth	Tom	Vilsack
MN FFA Foundation	Val	Aarsvold

2021 AgriGrowth Board of Directors

By last name:

- Mike Berthoud, Ecolab
- Adam Birr, MN Corn Growers Assoc.
- Brian Buhr, University of MN – CFANS
- Christopher Cook, Syngenta
- Mark Davis, Davis Family Dairies
- Randy Doyal, Al-Corn Clean Fuel
- Kristin Weeks Duncanson, Highland Family Farms
- Jeff Grev, Hormel Foods Corporation
- Jake Hamlin, CHS
- Rod Hebrink, Compeer Financial
- Josie Hendrickx, KLN Family Brands
- Marc Knisely, Ag Country FCS
- Pat Lunemann, Twin Eagle Dairy
- Sheryl Meshke, AMPI
- Peter Miller, Wenck
- Hillary Myers, Cargill
- Robert Orsten, Orsten Turkeys
- Thom Petersen, MN Dept of Ag
- Steve Peterson, Peterson Farms
- Alan Poff, Schwan Food Company
- Tom Rosen, Rosen's Diversified
- Beth Schnell, Sparboe Companies
- Glenn Stolt, Christensen Farms
- Tom Wegner, Land O'Lakes
- Teresa Warne, American Crystal Sugar
- Don Wick, Red River Farm Network

By company:

- Ag Country FCS, Marc Knisely
- Al-Corn Clean Fuel, Randy Doyal
- American Crystal Sugar, Teresa Warne
- AMPI, Sheryl Meshke
- Cargill, Hillary Myers
- Christensen Farms, Glenn Stolt
- CHS, Jake Hamlin
- Compeer Financial, Rod Hebrink
- Davis Family Dairies, Mark Davis
- Ecolab, Mike Berthoud
- Highland Family Farms, Kristin Weeks Duncanson
- Hormel Foods Corporation, Jeff Grev
- KLN Family Brands, Josie Hendrickx
- Land O'Lakes, Tom Wegner
- MN Corn Growers Assoc., Adam Birr
- MN Dept. of Ag, Thom Petersen
- Peterson Farms, Steve Peterson
- R & R Family Farms & Orsten Turkeys of Willmar, Robert Orsten
- Red River Farm Network, Don Wick
- Rosen's Diversified, Tom Rosen
- Schwan Food Company, Alan Poff
- Sparboe Companies, Beth Schnell
- Syngenta Seeds, Christopher Cook
- Twin Eagle Dairy, Pat Lunemann
- University of MN – CFANS, Brian Buhr

STARBUCKS Store #263
80 South 8th Street
Minneapolis, MN (612) 371-0383

CHK 711448
11/04/2021 06:15 AM
XXX9830 Drawer: 1 Reg: 1

Order
Bacon Egg Bites 4.65
Gr Latte 4.45
Vanilla 0.50
Subtotal \$9.60
Tax 11.025% \$1.06
Total \$10.66
Change Due \$0.00

Payments
Visa 10.66
XXXXXXXXXXXX6991
Card Entry: CONTACTLESS
Trans Type: SALE
App Label: Visa
TVR: 0000000000
TSI: 0000

----- Check Closed -----
11/04/2021 06:15 AM

Join our loyalty program
Starbucks Rewards®
Sign up for promotional emails
Visit Starbucks.com/rewards
Or download our app
At participating stores
Some restrictions apply

443

Buy one get one FREE Any Large Sandwich
Go to WWW.MCDVOICE.COM within 7 days
and tell us about your visit.
Validation Code: _____
Valid at participating US McDonald's.
Survey Code:
36622-04431-10421-12522-00051-6

McDonald's Restaurant #36622
4300 GLUMACK DR
ST PAUL, MN 55111
TEL# 612 727 1111

KS# 4 11/04/2021 12:52 PM
Side2 Order 43

1 Crispy Chicken Sand 4.80
Subtotal 4.80
Tax 0.36
Take-Out Total 5.16
Cashless 5.16
Change 0.00

VERB 004000

STARBUCKS
HOST

STARBUCKS B SOUTH #58103
REAGAN NATIONAL AIRPORT
1993 Semegresh

WS#: 1

CHK 32081
11/3/2021 2:07 PM

To Go

1 EGG WHITE SV BITES 5.45
Warmed
Subtotal \$5.45
Tax \$0.33
Payment \$5.78
Change Due \$0.00
MasterCard
XXXXXX

----- Check Closed -----
11/3/2021 2:08 PM

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM
TO SHARE YOUR EXPERIENCE.

11/5/21, 1:15 PM

Gmail - [Business] Your Wednesday afternoon trip with Uber



John Newton <[REDACTED]>

[Business] Your Wednesday afternoon trip with Uber

2 messages

Uber Receipts <noreply@uber.com>

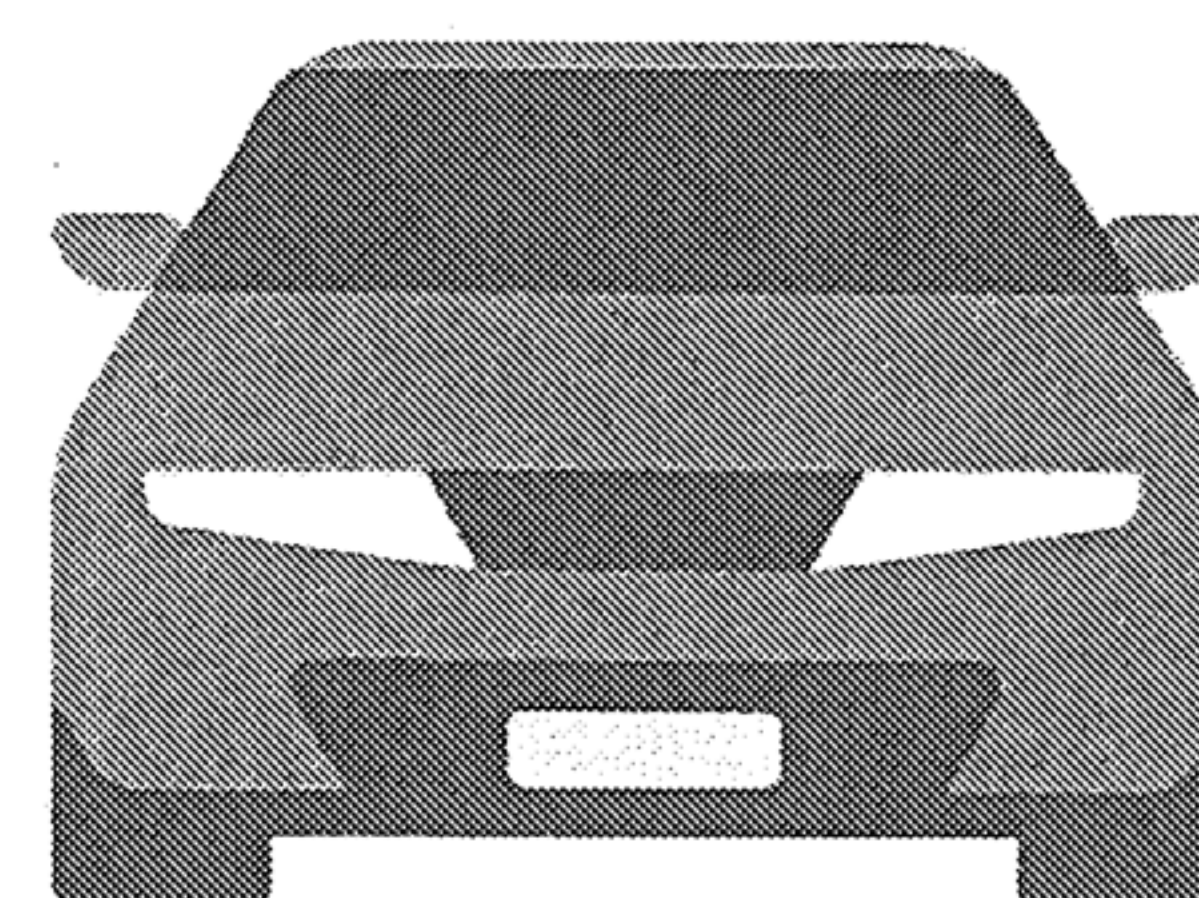
To [REDACTED]

Wed, Nov 3, 2021 at 1:12 PM

Uber

Total \$23.74

November 3, 2021

Thanks for riding, JohnWe hope you enjoyed your ride
this afternoon.**Total****\$23.74**

Trip fare	\$15.19
-----------	---------

Subtotal	\$15.19
----------	---------

Booking Fee ⓘ	\$2.49
---------------	--------

DCA Airport Surcharge ⓘ	\$5.00
-------------------------	--------

DC Fee ⓘ	\$1.06
----------	--------

Receipt [REDACTED]

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11/5/21, 1:15 PM

Gmail - [Business] Your Wednesday afternoon trip with Uber

You rode with Solomon

Issued on behalf of Solomon

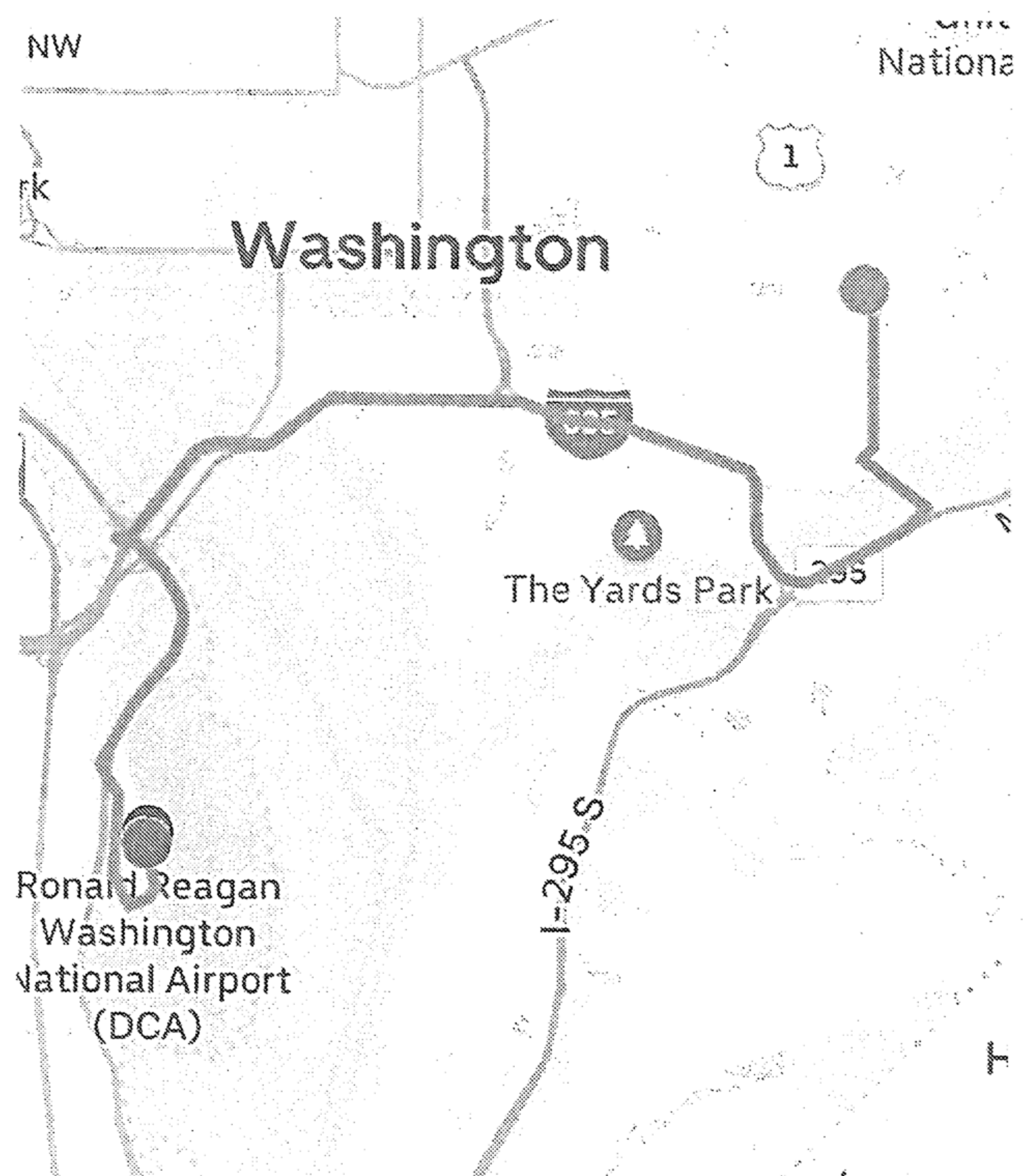
When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)

UberX 8.26 miles | 16 min

■ 12:55 PM
1615 E Capitol St SE,
Washington, DC 20003, US

■ 1:12 PM
Terminal B, Ronald Reagan
Washington National Airport
(DCA), Arlington, VA 22202,
US



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Uber Technologies
1515 3rd Street



CARROLL TRAVEL
Phone: WWW.TRAVELROOM.COM
INFORMATION@TRAVELROOM.COM

Electronic Invoice

Prepared For:
NEWTON/JOHN

SALES PERSON	ST
INVOICE NUMBER	0227984
INVOICE ISSUE DATE	12 Oct 2021
RECORD LOCATOR	QQWSAL
CUSTOMER NUMBER	AGCOMM0000

Bill Address

CARROLL TRAVEL
9000 SHAD LANE
POTOMAC MD 20854

DATE: Wed, Nov 03

Flight DELTA AIR LINES INC 1343

From	WASHINGTON REAGAN, DC	Departs	2:59pm
To	MINNEAPOLIS ST PL, MN	Arrives	4:42pm
Departure Terminal	B	Arrival Terminal	1
Duration	2hr(s) 43min(s)	Cabin	Economy
Type	AIRBUS INDUSTRIE A320 JET	Meal	Refreshment for Purchase
Stop(s)	Non Stop		
Seat(s) Details	NEWTON/JOHN	Seat(s) - 14A	DL - XXXXXXXX 72

DATE: Thu, Nov 04

Flight DELTA AIR LINES INC 2244

From	MINNEAPOLIS ST PL, MN	Departs	1:45pm
To	WASHINGTON REAGAN, DC	Arrives	5:09pm
Departure Terminal	1	Arrival Terminal	B
Duration	2hr(s) 24min(s)	Cabin	Economy
Type	AIRBUS INDUSTRIE A321 JET	Meal	Refreshment for Purchase
Stop(s)	Non Stop		
Seat(s) Details	NEWTON/JOHN	Seat(s) - 29A	DL - XXXXXXXX 72

Ticket Information

Ticket Number	DL 7670304030	Passenger	NEWTON JOHN		
		Billed to:	VI XXXXXXXXXXXXX6173	USD	* 230.79
Service Fee	XD 0804272340	Passenger	NEWTON JOHN		
		Billed to:	VI XXXXXXXXXXXXX6173	USD	* 40.00

SubTotal	USD 270.79
Net Credit Card Billing	* USD 270.79



710 S MARQUETTE AVE.
MINNEAPOLIS, MN 55402
United States of America
TELEPHONE 612-333-4545 • FAX 612-288-2188
Reservations
www.hilton.com or 1 800 HILTONS

NEWTON, JOHN
909 NEW JERSEY AVE SE APT 918
WASHINGTON DC 20003-5311
UNITED STATES OF AMERICA

Room No: 1264/K1D
Arrival Date: 11/3/2021 8:49:00 PM
Departure Date: 11/4/2021
Adult/Child: 1/0
Cashier ID: DEMC
Room Rate: 175.00
AL:
HH # 302124678 BLUE
VAT #
Folio No/Che 231036 A

Confirmation Number: 3202143964

MARQUETTE HOTEL A CURIO COLLECTION 11/4/2021 4:05:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
11/3/2021	GUEST ROOM	DEMC	765515	\$175.00		
11/3/2021	STATE TAX 14.025%	DEMC	765515	\$24.54		
WILL BE SETTLED TO MC*5891						\$199.54
EFFECTIVE BALANCE OF						\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

11/5/21, 1:14 PM

Gmail - Viasat In-Flight Wi-Fi Service Payment Confirmation



John Newton

Viasat In-Flight Wi-Fi Service Payment Confirmation

1 message

no-reply@viasat.com <no-reply@viasat.com>

Thu, Nov 4, 2021 at 2:57 PM

To: [REDACTED]

Thank you for your purchase of Viasat In-Flight Wi-Fi Service during your recent flight.

Purchase Date: 2021-11-04 18:57:46

Airline: Delta Air Lines, Inc.

Flight Number: DAL2244

Description of service: DAL PED Premium Full Flight Pass

Method of Payment: ApplePay

Purchase Amount: \$5.00

Order ID: a0O3k00000e7E0IEAU

Email Promotions/Offer: no

Passenger Care: <https://inflight.viasat.com/DAL>

Viasat Inc.

6155 El Camino Real

Carlsbad, CA 92009

USA

Copyright 2016 Viasat Inc.

Freedom to stream with the best Wi-Fi in the sky.

Viasat: <https://www.viasat.com>

About: <https://www.viasat.com/about>

Contact Us: <https://www.viasat.com/contact>

Newsroom: <https://www.viasat.com/newsroom>

Legal and Privacy: <https://www.viasat.com/legal>

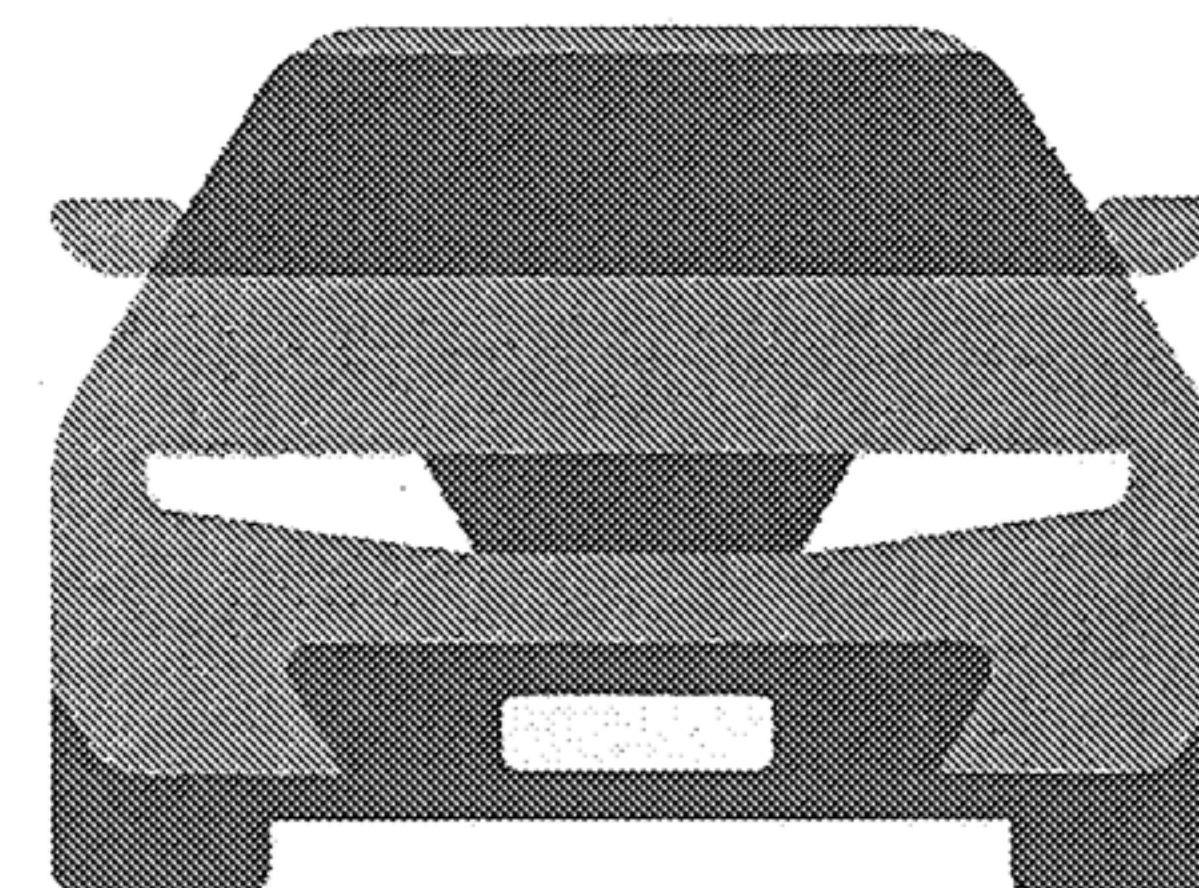
You have received this email because you have purchased a Viasat product or service. If you have additional questions, please contact us at <https://inflight.viasat.com/DAL>

11/5/21, 1:14 PM

Gmail - [Business] Your Thursday morning trip with Uber

Thanks for riding, John

We hope you enjoyed your ride
this morning.



Total

\$23.93

Trip fare	\$17.52
Subtotal	\$17.52
Booking Fee ⓘ	\$3.11
MSP Airport Surcharge ⓘ	\$3.30

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You rode with Mursal

When you ride with Uber, your trips are insured in case of a covered accident.

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UberX 13.17 miles | 17 min

- 10:28 AM
710 Marquette Ave,
Minneapolis, 55402, US

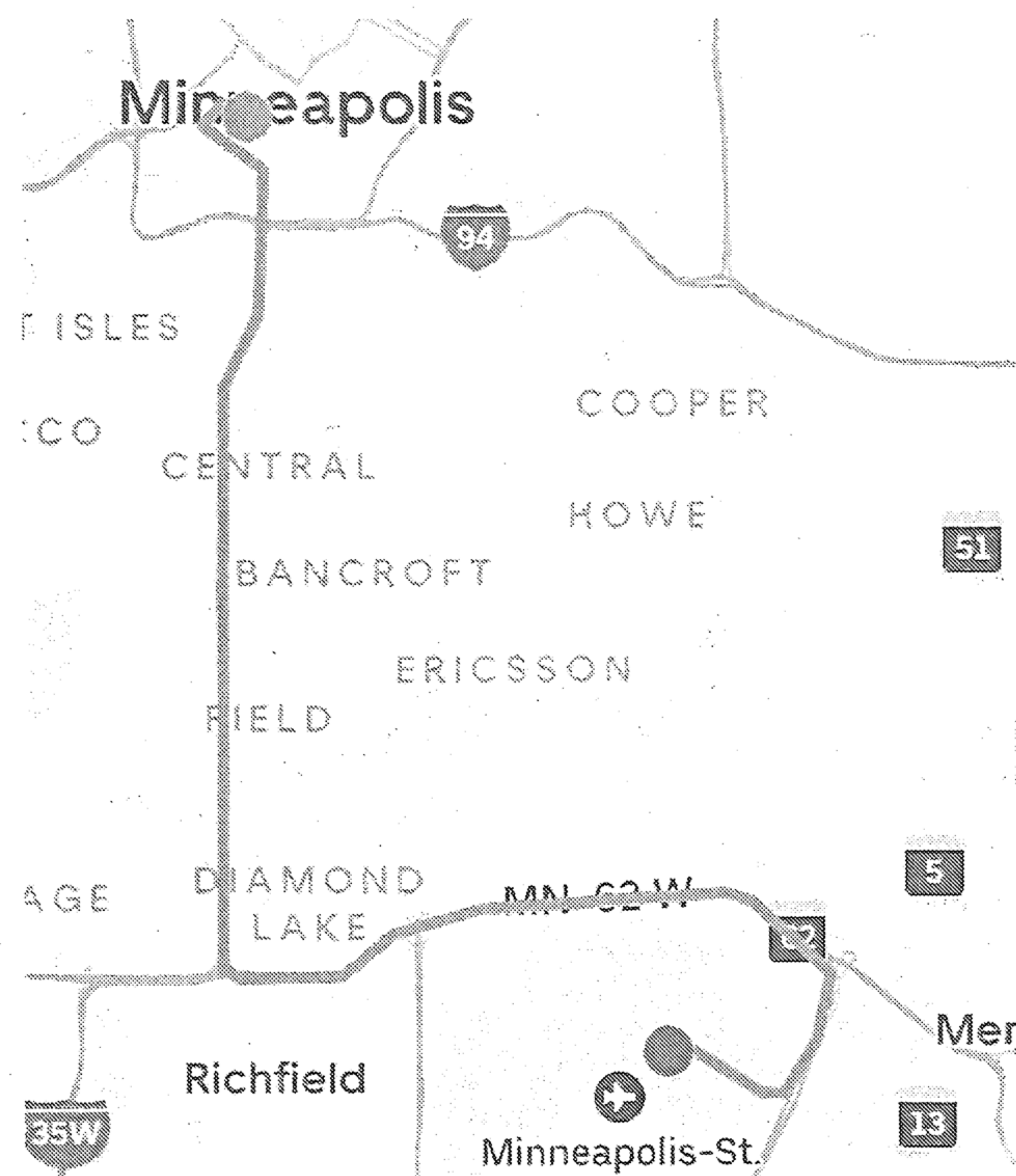
11/5/21, 1:14 PM

Gmail - [Business] Your Thursday morning trip with Uber



10:46 AM

4321 Glumack Dr, St Paul,
MN 55111, US

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Uber Technologies
1515 3rd Street
San Francisco, CA 94158

Uber Receipts <noreply@uber.com>

To: [REDACTED]

Thu, Nov 4, 2021 at 7:05 PM

Uber

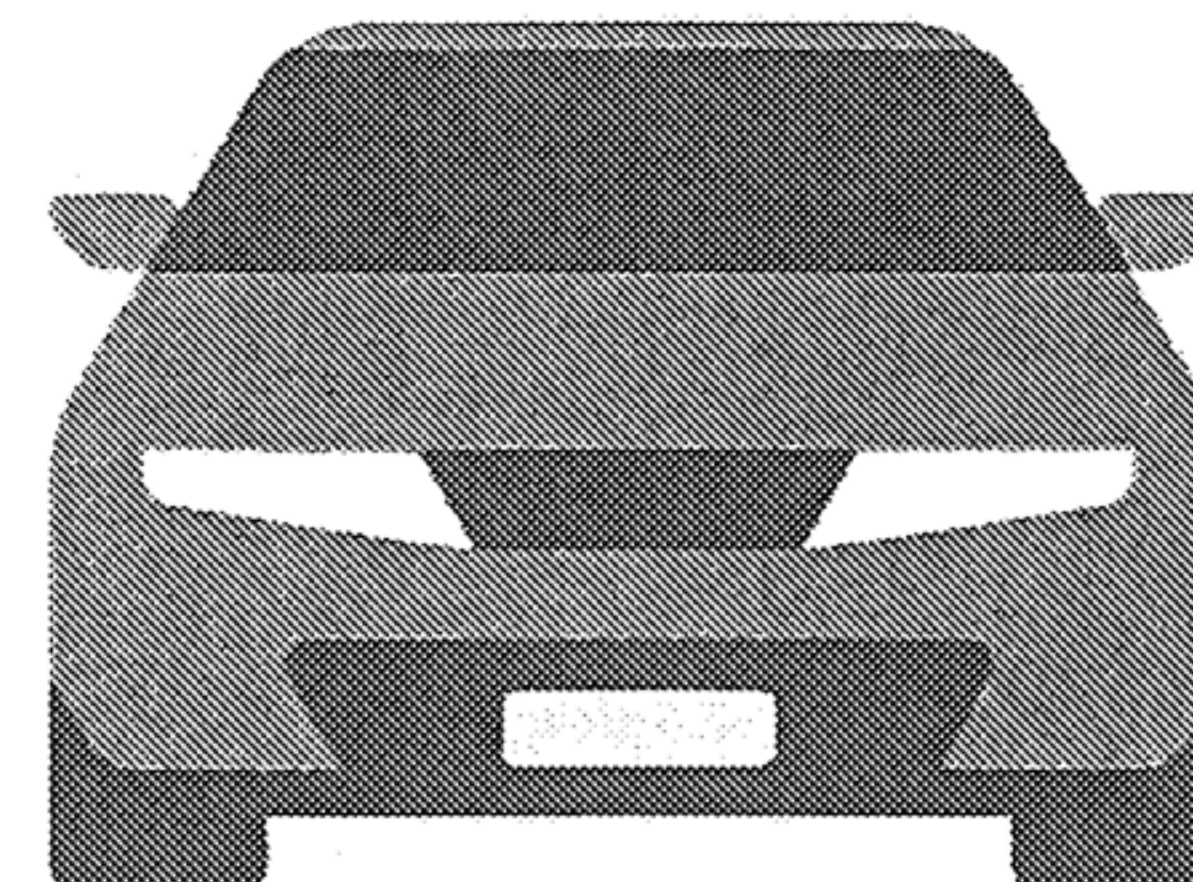
Total \$12.91
November 4, 2021

11/5/21, 1:14 PM

Gmail - [Business] Your Thursday morning trip with Uber

Thanks for riding, John

We hope you enjoyed your ride
this morning.



Total


\$12.91

Trip fare	\$11.35
-----------	---------

Subtotal	\$11.35
----------	---------

Booking Fee ⓘ	\$1.56
---------------	--------

Amount Charged

  SWITCH	\$12.91
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------

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You rode with Mohamed

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accident.

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UberX 0.62 miles | 3 min

11/5/21, 1:14 PM

Gmail - [Business] Your Thursday morning trip with Uber

Uber Receipts <noreply@uber.com>

Thu, Nov 4, 2021 at 11:11 AM

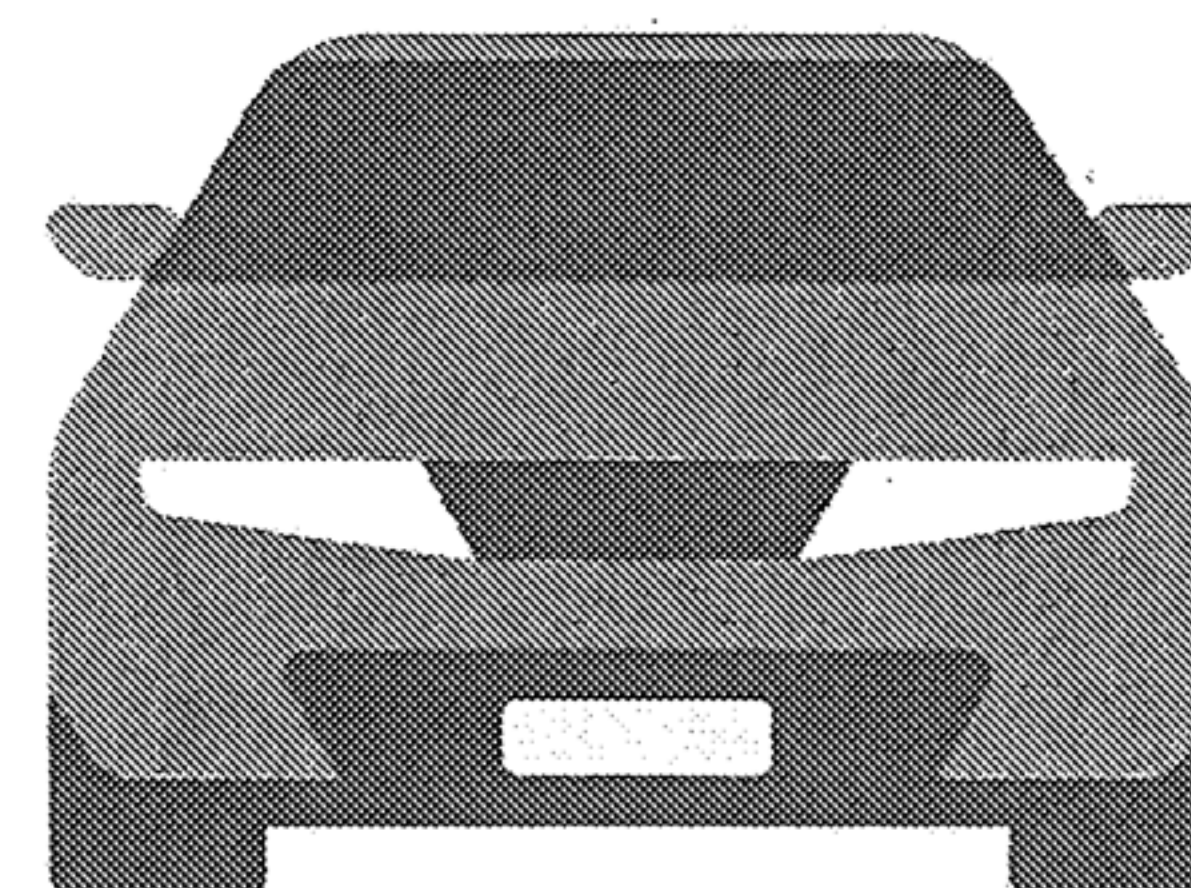
To: [REDACTED]

Uber

Total \$7.49
November 4, 2021

Thanks for riding, John

We hope you enjoyed your ride
this morning.



Total

\$7.49

Trip fare \$5.93

Subtotal \$5.93

Booking Fee ⓘ \$1.56

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You rode with Alfred

When you ride with Uber, your trips are insured in case of a covered
accident.

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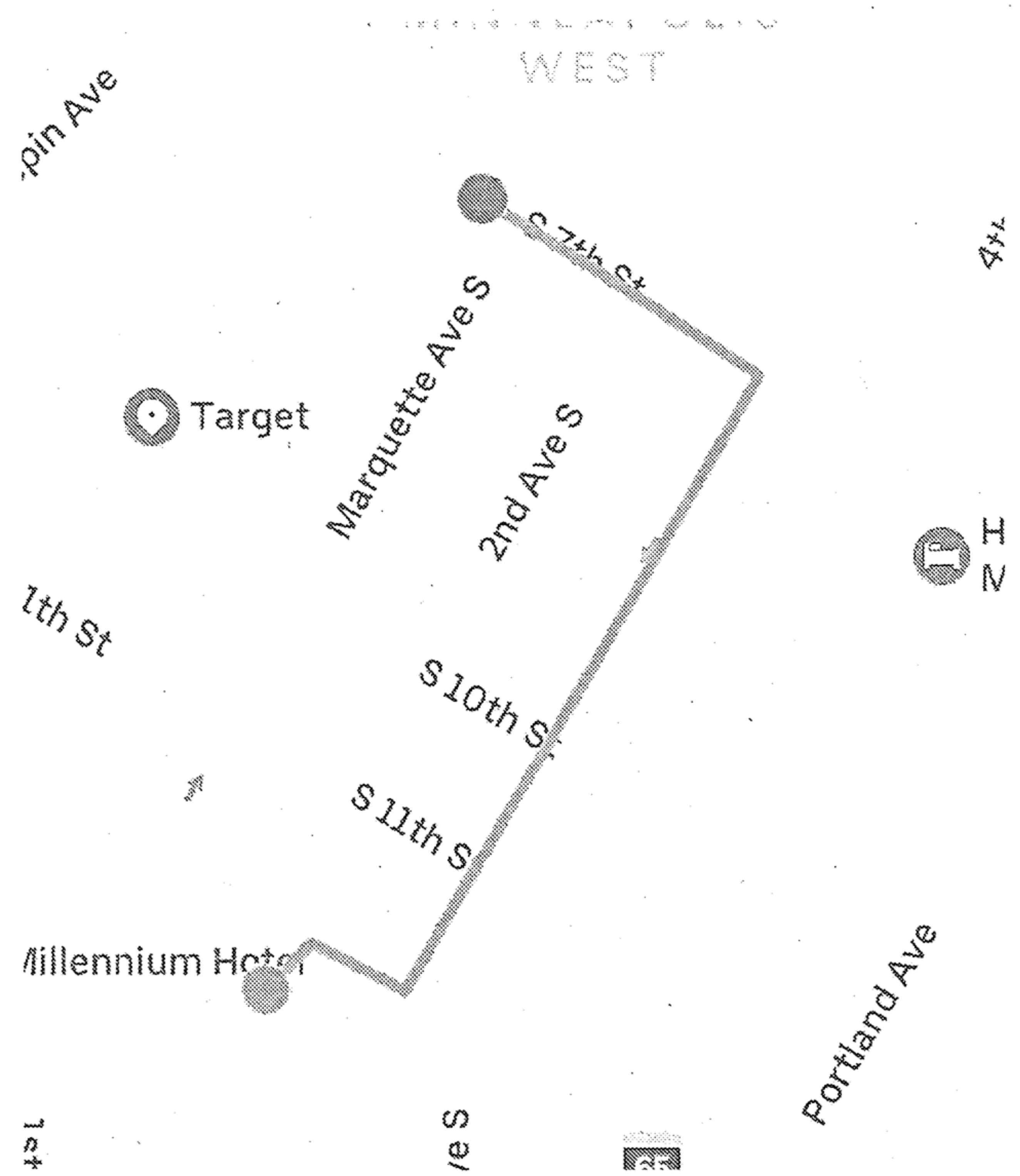
UberX 0.67 miles | 2 min

11/5/21, 1:14 PM

Gmail - [Business] Your Thursday morning trip with Uber

■ 10:08 AM
1217 2nd Ave S, Minneapolis,
MN 55403, US

■ 10:10 AM
91 S 7th St, Minneapolis, MN
55402, US



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Uber Technologies
1515 3rd Street
San Francisco, CA 94158

Uber Receipts <noreply@uber.com>

To: j[REDACTED]

Thu, Nov 4, 2021 at 11:46 AM

Uber

Total \$23.93
November 4, 2021

11/5/21, 1:14 PM

Gmail - [Business] Your Thursday morning trip with Uber



John Newton <[REDACTED]>

[Business] Your Thursday morning trip with Uber

6 messages

Uber Receipts <noreply@uber.com>

To [REDACTED]

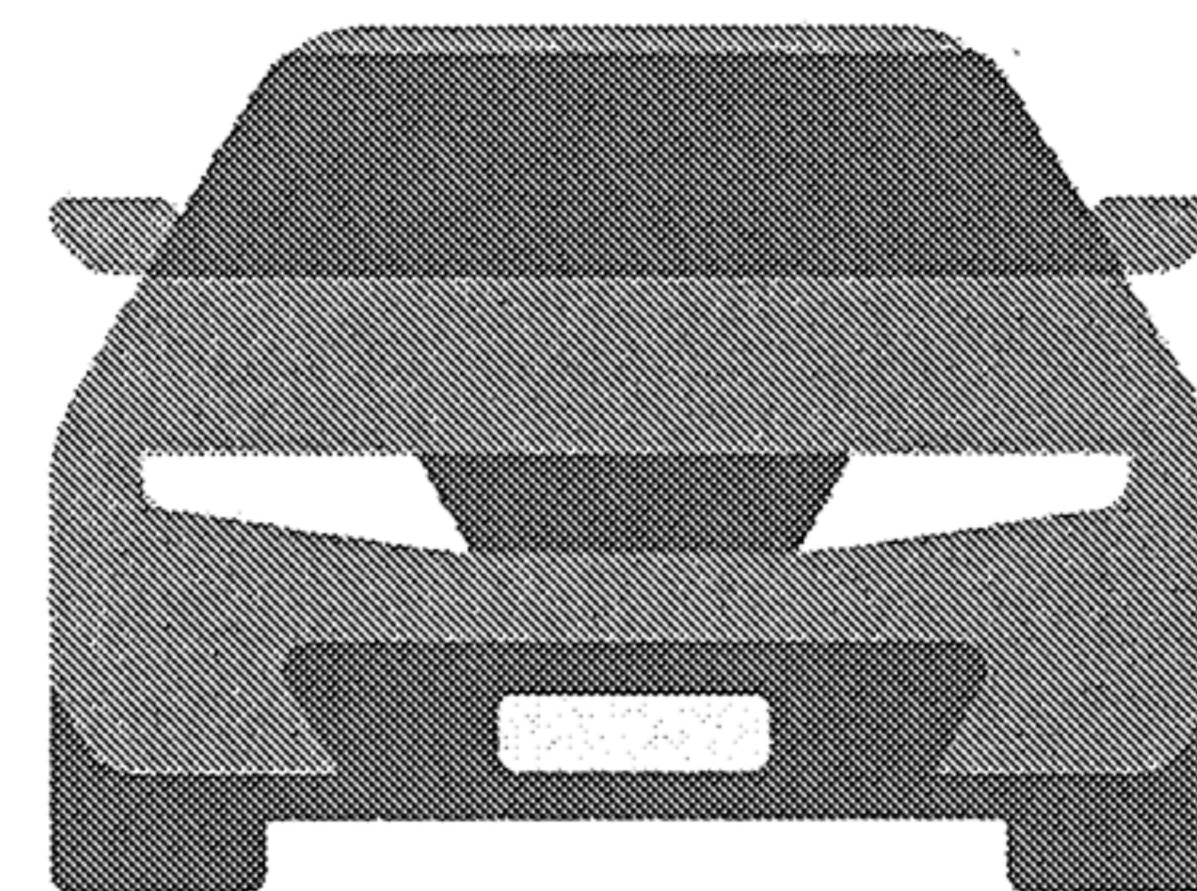
Thu, Nov 4, 2021 at 8:14 AM

Uber

Total \$12.91
November 4, 2021

Thanks for riding, John

We hope you enjoyed your ride
this morning.



Total

\$12.91

Trip fare	\$11.35
-----------	---------

Subtotal	\$11.35
----------	---------

Booking Fee ⓘ	\$1.56
---------------	--------

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You rode with Mohamed

When you ride with Uber, your trips are insured in case of a covered
accident.

11/5/24, 1:14 PM

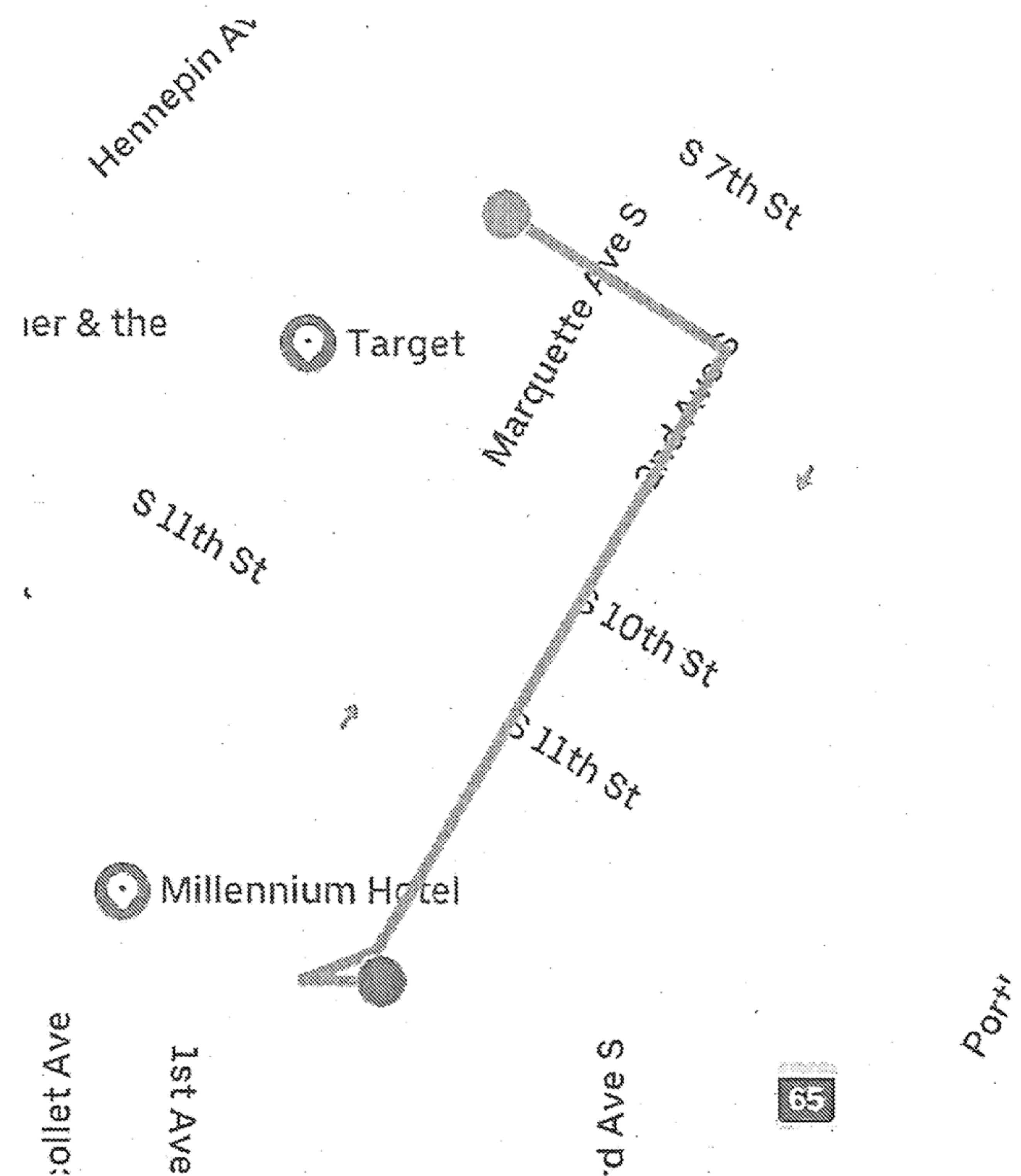
Gmail - [Business] Your Thursday morning trip with Uber

[Learn more >](#)

UberX 0.62 miles | 3 min

■ 7:11 AM
68 S 8th St, Minneapolis, MN
55402, US

■ 7:14 AM
1299 2nd Ave S, Minneapolis,
MN 55403, US



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Uber Technologies
1515 3rd Street
San Francisco, CA 94158

11/5/21, 1:13 PM

Gmail - [Business] Your Thursday evening trip with Uber



John Newton [REDACTED]

[Business] Your Thursday evening trip with Uber

2 messages

Uber Receipts <noreply@uber.com>

Thu, Nov 4, 2021 at 5:40 PM

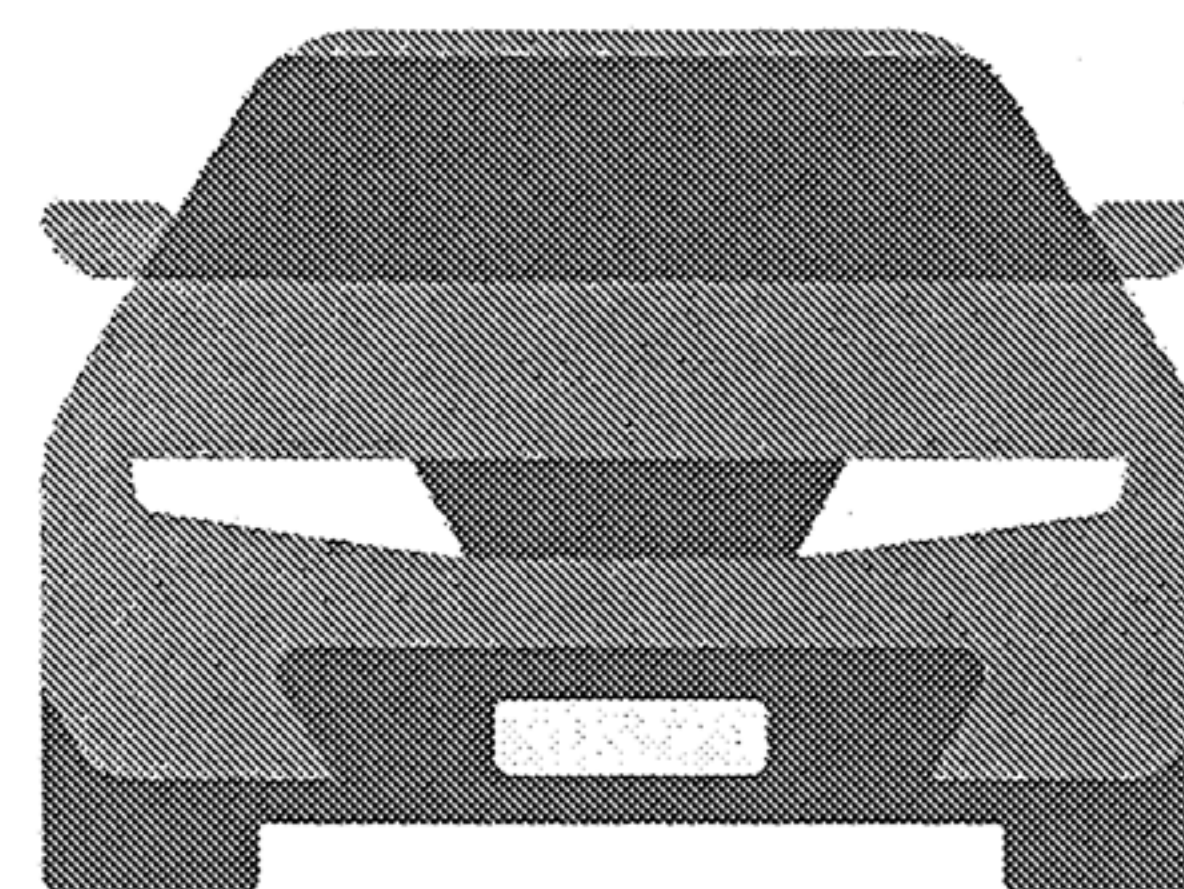
To: [REDACTED]

Uber

Total \$20.36
November 4, 2021

Thanks for riding, John

We hope you enjoyed your ride
this evening.



Total

\$20.36

Trip fare	\$13.37
-----------	---------

Subtotal	\$13.37
----------	---------

Booking Fee ⓘ	\$1.99
---------------	--------

DCA Airport Surcharge ⓘ	\$5.00
-------------------------	--------

Receipt ID # 2465e199-d857-406e-bd17-cdb717316014

[Download PDF](#)

You rode with Mengistu

Issued on behalf of Mengistu

11/5/21, 1:13 PM

Gmail - [Business] Your Thursday evening trip with Uber

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[Learn more >](#)

UberX 5.62 miles | 24 min

- 5:15 PM
Terminal B, Ronald Reagan
Washington National Airport
(DCA), Arlington, VA 22202,
US
- 5:39 PM
1615 E Capitol St SE,
Washington, DC 20003, US



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Uber Technologies
1515 3rd Street
San Francisco, CA 94158

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United States Senate

SELECT COMMITTEE ON ETHICS

October 1, 2021

John Newton
Committee on Agriculture, Nutrition, and Forestry
United States Senate
Washington, DC 20510

Dear Dr. Newton:

This responds to your recent correspondence requesting approval from the Select Committee on Ethics (the Committee) to accept an invitation you received to travel to the *2021 Minnesota Ag & Food Summit* in Minneapolis, Minnesota, on November 3–4, 2021, sponsored by the Minnesota Agri-Growth Council, Inc. (AgriGrowth). Provided that you adhere to the guidance set forth below, it appears that it is permissible for you to accept necessary expenses from AgriGrowth in connection with this trip.

Background

Based on your communication with the Committee, the background in this matter is as follows.¹ You are employed Chief Economist for the Committee on Agriculture, Nutrition, and Forestry, and Senator John Boozman is your supervising Senator. AgriGrowth invited you to travel to the *2021 Minnesota Ag & Food Summit* in Minneapolis, Minnesota, on November 3–4, 2021. AgriGrowth certified to the Committee that it will pay the necessary expenses² related to the travel and that it is neither a lobbyist, lobbying firm, agent of a foreign principal, or otherwise acting as a representative or agent of a foreign government. AgriGrowth has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at any point throughout your trip.³

Discussion

Privately-sponsored travel includes any gift of travel and travel-related expenses for travel outside the Senate duty station, including transportation, lodging, food and refreshments, and conference fees and materials, whether paid for directly, reimbursed, or provided directly, from a private individual or entity, in connection with a Member's, officer's, or employee's official Senate duties. Incorporating reforms from the Honest Leadership and Open Government

¹ If this letter does not correctly recite the facts, contact the Committee immediately.

² The term "necessary expenses" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

³ The term "any point throughout your trip" has a specific definition. See *id.* at 2.

Act of 2007 (HLOGA), Pub. L. 110–81 (2007), Senate Rule 35.2 permits Members, officers, and employees to accept privately-sponsored travel only with the prior written approval of the Committee.

The Committee's approval process is governed by the *Regulations and Guidelines for Privately-Sponsored Travel and Glossary of Terms* (collectively, *Travel Regulations*). The *Travel Regulations* contain detailed requirements regarding who may sponsor travel; time limits for trips; and the type and amount of expenses that can be reimbursed.

Entities that do not retain or employ a lobbyist or foreign agent and all non-profit organizations designated as tax-exempt organizations under § 501(c)(3) of the Internal Revenue Code of 1986, regardless of whether they retain or employ a lobbyist or foreign agent, may sponsor domestic trips for up to three days. The three-day limitation means three 24-hour periods, calculated from the time of arrival in the trip location to the time of departure from the trip location. For such trips, neither lobbyists nor foreign agents may accompany a Senate invitee at any point throughout the trip, other than in a *de minimis* way.⁴ This means that neither lobbyists nor foreign agents may accompany Senate invitees at any point to and from the event, at the event itself, or at the location being visited.⁵

Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form*, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel.**

Consistent with these standards and Committee precedent, and AgriGrowth's factual representations, it appears that it is permissible for you to accept necessary expenses from AgriGrowth in connection with this trip, provided that the actual travel and travel-related expenses conform to the information and materials you provided, and the travel and all required documents are disclosed to the Secretary of the Senate (Office of Public Records).

Finally, Senate Rule 34 requires a reporting individual,⁶ on his or her Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$415 from that sponsor during a calendar year.

⁴ The term "*de minimis*" has a specific definition. See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 3.

⁵ See *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel* at 5; see also *Select Committee on Ethics' Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 2-3.

⁶ A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (\$132,552 for CY 2021) or is a political fund designee and is required to file Financial Disclosure Reports.

However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,

A handwritten signature in black ink, appearing to read 'SHANNON KOPPLIN', with a stylized, looping flourish at the end.

Shannon Hamilton Kopplin
Acting Chief Counsel and Staff Director

Enclosure: Travel Checklist